

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on July 12, 2010

Meeting called to order by Chair Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Durand, Norton and Stone, Acting Chief Doughty, Administrative Assistant Rumelhart and Station 21 Captain Larson.

Approval of Agenda:

- **Commissioner Norton moved to approve the agenda as sent. Commissioner Durand seconded the motion. The motion passed 3-0.**

Guests or Public Appearances:

- None.

Approval of Minutes:

- **Commissioner Durand moved to approve the June 14, 2010 and June 28, 2010 Regular Meeting minutes as sent. Commissioner Norton seconded the motion. The motion passed 3-0.**

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
Voucher numbers: GF10-091 through GF10-094, totaling \$527.38.
 - Rescue Fund (646-002-020)
Voucher numbers: RF10-143 through RF10-166 totaling \$6,643.74.
 - Payroll warrants 11166 through 11168 totaling \$1,203.49 and warrants 11094 through 11103 and direct deposits 19376 through 19384 totaling \$10,128.65.

Commissioner Durand seconded the motion. The motion passed 3-0.

Correspondence:

- The District received a letter of non-compliance from state boiler and pressure vessel inspector because the station 23 water heater over pressure valve is not properly vented. Acting Chief Doughty will correct the problem.

Reports:

- Administrative Assistant
 - Current balances were given.
- Commissioner Stone
 - Flag Pole – nothing to report.
 - Talked with a biller with Libby Ambulance about ambulance billing. They have attended ambulance billing training put on by a company called ABC3. Acting Chief Doughty will look into the training.
- Commissioner Durand
 - The DNR is looking at a fuel reduction project in Blue Slide area.
 - Discussed the billing of no transport calls.
- Commissioner Norton
 - The Commissioners will be presenting a plaque of appreciation to former Chief Larry Pollock and former EMS coordinator Gayle Pollock for their many years of volunteer service to the Fire District.
- Acting Chief Doughty
 - The Chief's report was presented and discussed.
 - Vehicle status report was given.
 - Donna Olmstead will be taking over the EMS ordering and maintaining of supplies.
 - Boundary Dam expressed appreciation for the first aid/CPR classes.
 - Boundary Dam will be putting on a Haz-Mat class this fall.

- Northern Lakes Fire District in Hayden Lake, ID will be surplus an engine soon. Acting Chief Doughty will explore acquiring it as a replacement for E24.

Old Business:

- Water Tender – The District was outbid by another Fire District.
- Stevens County FD#9 Agreement – The mutual aid agreement with Stevens County Fire District #9 was reviewed and discussed. After a correction the agreement will be signed at the next meeting.

New Business:

- Chief Contract – A proposed Chief contract and job description was reviewed and discussed. The discussed changes will be incorporated into the contract and it will be reviewed at the next meeting.
- Budget Review – The internal budget was reviewed and updated.

The meeting was adjourned at 12:30. The next regular meeting will be at 10:00 AM on Monday July 26, 2010 at the Administrative Office at Station 23.

/s/ John Rumelhart, Clerk of the Board