

Pend Oreille County Fire Protection District No. 2  
Minutes of the Regular Meeting of the  
Board of Commissioners on January 26, 2009

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Meeting called to order by Chairman Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Durand, Norton and Stone, Chief Pollock, EMS Coordinator Pollock and Administrative Assistant Rumelhart.

**Approval of Agenda:**

- **Commissioner Norton moved to approve the agenda with the addition of chamber money under New Business. Commissioner Durand seconded the motion. The motion passed 3-0.**

**Guests or Public Appearances:**

- None.

**Payment of Bills:**

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
  - General Fund (646-002-010)  
Voucher numbers: GF09-022 through GF09-031, totaling \$3,775.59.
  - Rescue Fund (646-002-020)  
Voucher numbers: RF09-031 through RF09-039 totaling \$2,373.69.**Commissioner Durand seconded the motion. The motion passed 3-0.**

**Correspondence:**

- The District has received additional donations in memory of John Riley. The donations will be placed into the auxiliary fund.
- WFOA sent a flyer for Saturday Seminars. Either Commissioner Norton or Commissioner Durand will attend in Pasco.
- An ambulance patient gave a \$100 donation in thanks for their care.

**Reports:**

- Administrative Assistant
  - Current balances were given.
  - Will be attending two accounting training sessions, one in Spokane on February 4<sup>th</sup> and one in Wenatchee on April 14<sup>th</sup>.
- Commissioner Stone
  - Reader board – Chief Pollock will look into getting a used reader board from NW Canopy in Deer Park.
  - A discussion was held on recruiting more volunteers, especially at Station 24.
  - Going to have the Durando restriped soon.
- Commissioner Durand
  - Met with school about EDITH house before Fire Prevention week. They are interested in a demo of the hazard house. They will pick a date for the EDITH house and let the district know. May try to do the hazard house and EDITH house on the same day.
  - Having a master calendar on the web site was discussed.
  - Talked with Russ Armstrong about the Region 9 EDITH house. It will cost the District \$30/day + \$1.00/mile, with works out to be about \$230. A discussion was held on when to schedule it. Commissioner Durand will contact the elementary school to set a date.
  - The wildfire coordinating committee will meet on January 29<sup>th</sup>. The treatment funding has opened up again so the project in the Tiger area may be funded after all.
- Commissioner Norton
  - Nothing to Report.
- Chief Report
  - Going on Cross border table top exercise on February 26<sup>th</sup>.

- Reviewed community flow study and discovered they left the mine out.
- Engine 24 at General Fire to be pump tested. The brakes have been repaired and it has been serviced.
- M22 is having problems with its lights, probably will have to be sent to Spokane for repair.
- M23 has a recall that will be taken care the next time it is in for service.
- M24 has new tires.
- Going to apply for grant to be reimbursed for snow removal due to the snow emergency declaration. Discussed the need for the District acquiring a snow plow. No decisions were made.
- Discussed addressing problems in Metaline and LeClerc Rd. Larry Hamel with the County has a system that helps to straighten out addressing problems.
- Going to order a laptop computer, probably around \$1,000.
- The Pend Oreille Mine is going to run two crews that will be doing maintenance. They are still identifying ore bodies. They will have 36 employees starting February 5<sup>th</sup>. They will probably need some services from the Fire District.
- Commissioner Durand and Chief Pollock will be attending the wildland urban interface meeting on Thursday to discuss new funding.
- Two manufacturers have demonstrated their SCBAs with another to be demonstrated soon. Still looking to put out the bid March 1<sup>st</sup>.
- Looking to purchase stair chairs with the latest state trauma grant.
- The Lions furnishing project has \$400 left and will be spent within a month.
- EMS Coordinator Pollock presented a report detailing the 2008 volunteer hours. Not counting the response hours, the Fire District had over 1,500 volunteer hours. After discussing the report, **Commissioner Stone moved to officially thank the volunteers for their 1500 hours of time. Commissioner Durand seconded the motion. The motion passed 3-0.**
- Going to buy a wireless headset for Medic 23.
- Deputy Chief of Operations Doughty
  - At training.

#### Old Business:

- HD#2 MOUs – Hospital District #2 has agreed to give the equipment to the Fire District therefore a MOU is no longer necessary.

#### New Business:

- Ambulance charges – The annual price increase of ambulance fees was discussed. **Commissioner Norton moved to increase the service fees by 2.6%, the no transport response fee to \$30 and the supplies fees as necessary to compensate for the increased supply costs. Commissioner Durand seconded the motion. The motion passed 3-0.**
- Station supplies purchases – Need to be careful on which supplies are charged to the District. Anything that would benefit the responders needs to be purchased with auxiliary funds.
- Meal Policy – The current meal policy has \$15 limit on meals and any amount over \$15 is invoiced to the responders once a year in January. After extensive discussion, **Commissioner Norton moved that Commissioners review the meal overages invoices each January before the invoices are sent. Commissioner Durand seconded the motion. The motion passed 3-0.**
- Chamber Money – EMS Coordinator Pollock presented a draft brochure on stroke awareness that will be published using the chamber donation and in combination with Hospital District #2.

The meeting was adjourned at 12:48. The next regular meeting will be at 10:00 AM on Monday February 9<sup>th</sup> at the Administrative Office at Station 23.

/s/ John Rumelhart, Clerk of the Board