

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on April 28, 2008

Meeting called to order by Chairman Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Durand, Norton and Stone, Chief Larry Pollock and Administrative Assistant Rumelhart. Chief Pollock left for another meeting at 11:25, during agenda item VII B SCBAs.

Approval of Agenda:

- **Commissioner Stone moved to approve the agenda as sent. Commissioner Norton seconded the motion. The motion passed 3-0.**

Guests or Public Appearances:

- None.

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
Voucher numbers: GF08-071 through GF08-075, totaling \$308.70.
 - Rescue Fund (646-002-020)
Voucher numbers: RF08-119 through RF08-123, totaling \$404.39.
 - Payroll warrants 80611 through 80618 totaling \$9,021.61 and 80685 through 80689 totaling \$3,144.14.
- Commissioner Durand seconded the motion. The motion passed 3-0.**

Correspondence:

- Enduris Board of Directors election material was received.
- A response to the letter regarding the poor line quality at station 24 was received from Pend Oreille Telephone.

Reports:

- Administrative Assistant
 - Current fund balances were given.
 - Station 22 – The insurance company has given the go ahead to repair the station. The contractor has been contacted and will work it into his schedule.
 - A discussion was held on setting up a small works roster. Commissioner Stone will contact Fire District #4 about the process.
- Commissioner Stone
 - Station 23 (Tiger) – Concrete is being poured today and tomorrow. The framing should start in two weeks and the electric should start the end of May.
 - Fire Code enforcement – No action.
 - Station 24 Parking – No action.
- Commissioner Durand
 - Nothing to report.
- Commissioner Norton
 - LOCAL – All the paperwork is done except the signing of the contract.
 - USDA – The stamped plans have been sent off. Commissioner Norton will contact them about the need for a contract between the engineer and the builder.
- Chief Report
 - The first phase of the commodity study has been completed. A bill will be sent to the County Department of Emergency Management for reimbursement.
 - The Tiger Store water system is contaminated and is currently non potable. There will be a water sample collection class in Colville on May 22nd. The district will send someone to the class.

- The FEMA engine will not arrive until the end of May. Chief Pollock will make the inspection trip late in May.
- The streets in Pend Oreille Village have been renamed. The street signs are up and dispatching is working on getting the new names into the dispatch system.

Executive Session:

An executive session was held from 10:44 to 10:49 to discuss the performance of a public employee. No action was taken afterward as a result of the executive session.

- Deputy Chief of Operations Doughty
 - Not present.

Old Business:

- Ambulance 3rd Party Billing – Commissioner Stone and EMS Coordinator Pollock will contact System Design Northwest
- Telephone Policy – Tabled.
- Internal Budget Revision – A revision of the internal budget will be done at the next meeting.
- SCBAs – Spokane County Fire District #10 has used SCBAs for sale. An extensive discussion was held on the number of SCBAs needed, the cost of the units, the current budget, the current cash flow and the current amount of cash on hand. It was decided that no action will be taken until the internal budget has been reviewed.

Executive Session:

An executive session was held from 11:35 to 11:50 to discuss the performance of a public employee. No action was taken afterward as a result of the executive session.

- A discussion was held on ambulance accounts sent to collection. **Commissioner Norton moved that all accounts be reviewed by the Board of Commissioners before they are sent to collection. Commissioner Stone seconded the motion. The motion passed 3-0.**

New Business:

- Children's Garden – Dorothy Konsbruck will be setting up a demonstration garden in a corner of the Fire District lot in Metaline Falls.

The meeting was adjourned at 12:27. The next regular meeting will be at 10:00 AM on Monday May 12th at the Administrative Office.

/s/ John Rumelhart, Clerk of the Board