

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on March 24, 2008

Meeting called to order by Acting Chairman Dick Norton at 10:00 at the Administrative Office. Present were: Commissioners Durand and Norton, Chief Larry Pollock, Deputy Chief Doughty, EMS Coordinator Gayle Pollock and Administrative Assistant Rumelhart. Commissioner Stone participated by speaker phone during the Ambulance 3rd Party Billing and Ambulance Signature Form items under New Business.

Approval of Agenda:

- **Commissioner Norton moved to approve the agenda as sent. Commissioner Durand seconded the motion. The motion passed 2-0.**

Guests or Public Appearances:

- None.

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Durand moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
Voucher numbers: GF08-054 through GF08-060, totaling \$1,256.72.
 - Rescue Fund (646-002-020)
Voucher numbers: RF08-087 through RF08-091, totaling \$2,238.42.
- Commissioner Norton seconded the motion. The motion passed 2-0.**

Correspondence:

- None.

Reports:

- Administrative Assistant
 - Current fund balances were given.
- Commissioner Stone
 - Station 23 (Tiger) – Still waiting on the weather.
 - Fire Code enforcement – No action.
 - Station 24 Parking – No action.
- Commissioner Durand
 - A Newport insurance agent contacted Commissioner Durand about fire protection for property located at milepost 14 on the LeClerc Rd. She advised him they were too far from the District boundary for the District to be interested in annexing them. She suggested he contact the Kalispel Tribe of Indians.
- Commissioner Norton
 - LOCAL – Nothing to report.
 - USDA – A special meeting with the USDA was held. They did not bring a list of requirements. They were given until April 1st to provide a list.
- Chief Report
 - Station 22 – Nothing to report.
 - Dorothy Rennich-Kress, Sheriff's Office Mapping Coordinator, sent a map of the Caldwell Lake area. Copies will be put in the rigs. Commissioner Durand will send a thank you to Dorothy Rennich-Kress for her help.
- Deputy Chief of Operations Doughty
 - AFG Grants – The engine is eight weeks out.
 - Non Emergency Vehicle Transport Forms – See below under Ambulance Signature Form.

Old Business:

- Firefighter Point System – Tabled indefinitely.

- Emergency Vehicle Operations Policy – Tabled indefinitely.
- Internal Budget Revision – Tabled until May 12th.

New Business:

- Thank you to Kalispel Tribe of Indians for Durango – Sending a thank you letter to the Kalispel Tribe of Indians for the donation of the Durango was discussed. **Commissioner Durand moved to send the letter. Commissioner Norton seconded the motion. The motion passed 2-0.**
- Outstanding Ambulance Bills – A breakdown of the current outstanding ambulance bills was reviewed.
- Ambulance 3rd Party Billing – A discussion of the pros and cons of having a private company handle the billing of ambulance runs was held. EMS coordinator Pollock presented information about a company called System Design Northwest. The need of a charity care policy, a member care policy and a collection policy was noted. It was decided that Commissioner Stone will obtain more information for discussion at the next meeting.
- Ambulance Signature Form – An updated signature form for ambulance patients that better complies with the latest regulations was presented for review. The form will be implemented within the next week.

The meeting was adjourned at 11:49. The next regular meeting will be at 10:00 AM on Monday April 14th at the Administrative Office.

/s/ John Rumelhart, Clerk of the Board