

Pend Oreille County Fire Protection District No. 2
Minutes of the Regular Meeting of the
Board of Commissioners on January 28, 2008

Meeting called to order by Chairman Rick Stone at 10:00 at the Administrative Office. Present were: Commissioners Durand, Norton and Stone, Deputy Chief Doughty and Administrative Assistant Rumelhart.

Approval of Agenda:

- **Commissioner Norton moved to approve the agenda with the addition of non-emergency transports, thermal imaging device and funds transfer to the New Business section. Commissioner Durand seconded the motion. The motion passed 3-0.**

Guests or Public Appearances:

- None.

Payment of Bills:

- The outstanding bills were reviewed and discussed. **Commissioner Norton moved that the following vouchers be approved for payment:**
 - General Fund (646-002-010)
Voucher numbers: GF08-020 through GF08-024, totaling \$930.00.
 - Rescue Fund (646-002-020)
Voucher numbers: RF08-029 through RF08-037, totaling \$4,095.55.**Commissioner Durand seconded the motion. The motion passed 3-0.**

Correspondence:

- A newsletter and annual report was received from WGEP.

Reports:

- Administrative Assistant
 - Current fund balances were given.
- Commissioner Stone
 - Station 23 (Tiger) – The station roof is on and the garage doors are being installed.
- Commissioner Durand
 - A verbal report about the wildland interface committee meeting was given. A grant request for fuel mitigation in the Tiger and Blueslide areas will be submitted. The DNR will be writing the grant proposal.
 - The county indicated they would need a formal request from the Fire District if the Fire District wants the fire code enforced. Commissioner Stone will consult with Chief Pollock and others on the ramifications of having the fire code enforced.
 - The planning department has agreed to include defensible space information into building permit packets.
- Commissioner Norton
 - Loans – A letter will be sent out shortly terminating the relationship with the USDA.
 - Sensitivity training for the responders was discussed. Commissioner Norton will contact WGEP for training materials.
 - The disposal of surplus vehicles was discussed. It was decided to surplus vehicles and other equipment after the move to Station 23 is completed because the move will probably uncover additional items to surplus.
- Chief Report
 - On vacation.
- Deputy Chief of Operations Doughty
 - AFG Grants – The first semiannual report on the turnouts has been turned in and accepted.
 - An update of the current vehicle status was given.

Old Business:

- Firefighter Point System – Tabled.

- Emergency Vehicle Operations Policy – Tabled.
- Hospital District #2 Equipment MOU – The Hospital District #2 Equipment MOU was reviewed. **Commissioner Norton moved that the equipment MOU be approved. Commissioner Durand seconded the motion. The motion passed 3-0.**
- Administrative Assistant COLA – An executive session was held from 11:12 to 11:27 to review the performance of a public employee. After the regular session resumed, **Commissioner Norton moved that the Administrative Assistant be given an additional week of vacation for a total of three weeks per year due to his 11 years of service. Commissioner Durand seconded the motion. The motion passed 3-0.** No COLA will be given at this time.

New Business:

- DNR Forestland Fire Response Agreement – Tabled until Chief Pollock has had a chance to review it.
- Aetna Preferred Provider Status – Cecy Holter requested the Fire District reconsider becoming a preferred provider. The request was reconsidered and the original decision was unchanged. Commissioner Stone will send a letter to Mrs. Holter informing her of the decision.
- Patient Account – An attorney has requested the Fire District settle an ambulance patient account for fifty cents on the dollar. The requested was denied. A letter will be sent informing them of the decision.
- Non-emergency transports – A discussion was held on patients abusing the ambulance transport system. Deputy Chief Doughty will talk with AMR in Spokane to see how they handle the problem and report back.
- Thermal Imaging Device – Anna Huffman is going to start a fund raising effort to purchase a thermal imaging device for the Fire District.
- Resolution 08-01 Operating Transfer to Rescue Fund – After some discussion, **Commissioner Norton moved that Resolution 08-01, Operating Transfer of \$15,000.00 from the General Fund to the Rescue Fund be approved. Commissioner Durand seconded the motion. The motion passed 3-0.**

The meeting was adjourned at 11:52. The next regular meeting will be at 10:00 AM on Monday February 11th at the Administrative Office.

/s/ John Rumelhart, Clerk of the Board